222

Knowl. Org. 25(1998)No.4
Book Reviews

Sveiby, K. E. (1997). *The New Organizational Wealth: Managing and Measuring Knowledge-Based Assets.* San Francisco, CA: Berrett-Koehler.

DAVIS, Sydney, and NEW, Gregory R. **Abridged 13 Workbook for Small Libraries Using Dewey Decimal Classification Abridged Edition 13.** Albany, NY: Forest Press/OCLC, 1997. ix, 71 p. ISBN 0-910608-61-X.

Abridged 13 (1997) is a true abridgment of the DDC 21 (1996) printed from a database prepared at the Library of Congress by a computer assisted editorial support system. Accordingly, it has all the new features of the unabridged DDC 21: revised schedules for 350-354 Public administration, 370 Education, 570-590 Life sciences, and new numbers for countries of the erstwhile Soviet Union among the major revisions. Terminology has been updated to reflect international usage; number building instructions have been made more explicit; the structure of notes appended to various entries has been simplified; captions have been improved; the use of standard subdivisions has been a bit regularized. In Public administration and Life sciences, the citation order of facets has been reversed to reflect the shift in the current literature of these disciplines. The manual has been expanded and indexed, and there are more references to the manual in the schedules. The relative index has been expanded by forty pages to guide users to the correct numbers. The new abridged edition in a single volume provides small libraries with the updated features of the unabridged DDC 21 at a much lower price.

Sydney Davis was the first to write a full length book in 1993 on any abridged DDC, namely on Abridged DDC 12 (1990). The workbook under review is a revised and updated edition of that pioneering work. Mr. Davis, senior lecturer at Charles Sturt University, Australia, is an experienced teacher and writer who has taught classification in Europe, Africa, and Australia. His workbooks (published in 1990 and 1997) on the full DDC 20 and DDC 21 have already been acclaimed by students and reviewers. The association to this workbook of Gregory New, Assistant editor of the DDC, and its publication by Forest Press makes it de facto an official guide to the theory and practice of the abridged DDC 13.

The workbook is simple, readable, and practical, and it constitutes a clear and valuable introduction to the Abridged 13; it assumes no previous knowledge of its potential users. All illustrations used as examples, though imaginary, are well chosen to highlight the intricacies and finer points of classification and number building.

The workbook is divided into 14 small chapters. The first six chapters provide a brief introduction to library classification, to the Dewey Decimal classification, to the history and management of the abridged edition, to the organization of the abridged thirteenth edition, to the three summaries, the manual and their use, and to the nature of the notation and operation of the relative index. The seventh and eight chapters discuss the choice of the right number, by subject analysis, determination of discipline, schedule scanning and matching, with emphasis on the problems of interdisciplinary subjects. There is also a brief chapter on the citation order and the order of precedence of facets in case of non-coextensive class numbers. Users are occasionally referred to the text of the Abridged 13 for a rule or an elaborate explanation. Chapters 9 to 13 are devoted to number building, either through the schedules or with any one of the four tables (the abridged DDC has only the first four tables, omitting the tables of national and ethnic groups, of languages, and of persons). All chapters end with an exercise. The last chapter is a review exercise. The appendix provides answers and explanations for all the exercises. Chapters have been divided into small sections with feature headings. In the first two chapters, the feature headings are in the form of well formulated questions, e.g. "Which library classification do I need for my library?", or "What is special about the Dewey Decimal Classification?"

The workbook is a simple, concise, and user friendly practical introduction to the use of the DDC Abridged 13, with tips and expert advice for the learners on every page. That makes it a self learning text as well as a teaching tool of high standard in the tradition of OCLC quality products.

M. P. Satija

Dr. M.P. Satija, GND University, Amritsar - 143005, India

MIKAČI, Mira. **Teorijske Osnove Sustava za Predmetno Označivanje (Theoretical Foundations of a System for Subject Designation).** Zagreb, Croatia: Hrvatsko bibliotekarsko društvo, 1996. 435 p. ISBN 953-6001-03-9.

This rather large book on subject indexing by Mira Mikačić is the result of her twenty years of work in subject indexing, her primary interest both as a teacher in post-graduate studies at the Zagreb University, and also as collaborator to the National and University Library in Zagreb. The research was carried out because the library, for which a new building had