

# Guidelines for Authors

We welcome contributions, critiques, survey articles, and book reviews on any philosophical topic pertaining to comparative thought. Unless solicited, only original articles will be considered for publication. All articles should be submitted electronically under: [confluence-submission\[at\]web.de](mailto:confluence-submission[at]web.de)

We will adopt a double blind reviewing policy, thus ensuring that the identities of both the author and the referees are not revealed during the process. When submitting your article, please ensure that your full name and address (including e-mail address), your institutional affiliation, five to ten keywords, and an abstract appear on a separate page. Your name should not appear on any page; references to your own work should not reveal your identity.

## **Please ensure that your article follows all the conventions listed in these guidelines**

1. **Articles:** The text should be double-spaced throughout (this includes displayed quotations, notes, references and any other matter) using 12 point font. Please leave ample margins on the left, right, top and bottom of the text, and keep to a regular number of lines per page. Texts (including notes) should not exceed 25 manuscript pages (or 6250 words).
2. **Headings:** Limit the levels of heading within an article to at most five. Avoid lengthy headings and do not number them. Ensure that the different levels of headings are clearly distinguishable in the typescript.
3. **Endnotes:** These should be consecutively numbered and presented at the end of the paper, not at the foot of each page. To keep endnotes to a minimum, please note that systems of referencing within the text (e. g., ›Hutt 1993: 99‹) can be used. An acknowl-

- edgement or statement about the background of the article can be set as an unnumbered footnote, before any other endnotes.
4. **Spelling and Punctuation:** Please consistently follow British or American styles for spelling and punctuation (e.g. the use of single or double quotes, the placement of punctuation with regard to quotation marks).
  5. **Quotations:** Use double quotation marks, reserving single marks for quoted words within a quotation. The spellings of words within quotations should not be changed. No quotation marks are required around longer passages (of 45 words or more) broken off from the main text.
  6. **Italics:** Italicize non-English words, as well as book and journal titles. Italics may be used sparingly to emphasize English words. (Do not use underlining.) Do not italicize non-English words unnecessarily. Consider first whether the average reader is likely to be familiar with the word or expression: words such as ›dharma‹ or ›status quo‹ need not be italicized. Use italics for all non-English terms with which the average reader is likely to be unfamiliar, unless particular terms occur so frequently that they are better in Roman (upright) type. Proper names in any language should always be in Roman type.
  7. **Romanization:** Please follow established conventions in the source languages when using less-familiar terms from foreign languages, presenting non-Latin characters, and when writing proper names (Confucius instead of Kong Zi).
  8. **Hyphenation:** Please use hyphenation consistently. For example, do not alternate between ›macro-economic‹ and ›macroeconomic‹, ›decision making‹ and ›decision-making‹. However, a distinction should usually be made between noun and attributive adjective: ›the seventeenth century‹ but ›seventeenth-century India‹; ›the middle class‹ but ›middle-class ethics‹.
  9. **Abbreviations:** Include a final stop in abbreviations (words shortened by omitting the end) such as ›p.‹, ›vol.‹, and ›ed.‹, but not in contractions (words shortened by omitting the middle) such as ›Dr‹, ›Mr‹, ›edn‹, ›eds‹, and so on. No stops are necessary between capitals: e.g., ›GDP‹, but they are necessary after initials: e.g., ›B. K. Matilal‹. Short forms likely to be unfamiliar to some readers should be spelled out in full the first time they occur. If few in

number, abbreviations can be listed early in the notes. Please avoid ›i. e.‹ and ›e. g.‹ in the text but use them in notes if you wish.

10. **Numbers:** Write numbers in figures (rather than words) for exact measurements and series of quantities, including percentages. In more general descriptions, numbers below 10 should be spelled out in words. In the text use ›per cent‹ (or ›percent‹ if you are otherwise following the American style); in tables use the symbol ›%‹. Use standard forms for dates and page numbers, e. g., 1780–88, 1650–1730, pp. 200–2, pp. 168–74.
11. **Dates:** Give dates in the form ›12 December 1962‹. Decades may be referred to either as ›the eighties‹ or ›the 1880s‹. Spell out ›the nineteenth century‹ (not ›the 19th century‹), etc.
12. **Images:** If your article makes use of images, please submit them as a separate document.
13. **Unicode:** Please ensure that your browser uses Unicode (UTF-8) so that special characters are rendered properly.
14. **Referencing Style:**

For **published sources** the following examples illustrate the style to be followed:

(a) **Books**

W. Halbfass, *India and Europe. An Essay in Understanding*, New York: Continuum Press, 1988.

If a book is published simultaneously at different places, one or at most two of them may be cited, followed by ›etc.‹

(b) **Edited Volumes**

B. K. Matilal, and J. L. Shaw (eds.), *Analytical Philosophy in Comparative Perspective. Exploratory Essays in Current Theories and Classical Indian Theories of Meaning and Reference*, Dordrecht: Reidel, 1985.

(c) **Articles in Journals**

A. Sen, ›Democracy as a Universal Value,‹ *Journal of Democracy*, Vol. 10, No. 3, 1999, pp. 3–17.

(d) **Articles in Edited Volumes**

H. Rosemont Jr., ›Against Relativism,‹ in G. J. Larson, and E. Deutsch (eds.), *Interpreting across Boundaries: New Essays in Comparative Philosophy*, Princeton, New Jersey: Princeton University Press, 1988, pp. 36–63.

Ibid. will be used immediately following the first reference.

The use of *op.cit.* and *loc. cit.* is to be avoided completely.

Originalausgabe

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